

Lauren LoRusso

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21 Irving Drive, Walpole, MA 02081

EDUCATION

Stonehill College, Easton, MA Anticipated Graduation: May 2019

Candidate for Bachelor of Arts

Double Major: Communication and Gender & Sexuality Studies | **GPA:** 3.91

Honors: Member of the Moreau Honors Program

RELEVANT COURSEWORK

Stonehill College, Easton, MA September 2015 – Present

Racial and Ethnic Diversity Fall 2018

Academic Programs International Study Abroad Program, Madrid, Spain Spring 2018

Intercultural Communication Spring 2018

Public Relations I: Principles Spring 2017

Studies in Persuasion Spring 2016

WORK EXPERIENCE

Stonehill College, Easton, MA June 2018 – Present

Academic Assessment Intern

- Utilize time management to oversee and complete independent projects
- Compile and organize data using Excel and BigTree
- Analyze, assess, and categorize content
- Create promotional and informational materials using Adobe InDesign

Roche Brothers Supermarket, Westwood, MA June 2012 – Present

Cash Office Clerk

- Promoted from cashier in June 2013
- Exhibit excellent customer service as well as professionalism to satisfy customers so that they will return to and build a relationship with the company
- Handle administrative tasks including answering phones and handling large sums of money

Stonehill College, Easton, MA March 2016 – January 2018

Stonehill Theatre Company Publicity Coordinator

- Oversee the promotion of all of the Stonehill Theatre Company productions
- Create promotional material that is sent to the entire student body
- Run the Box Office during every performance, performing tasks including selling tickets, handling customer service, and balancing the money taken in

LEADERSHIP EXPERIENCE

Stonehill College Residence Life March 2016 – Present

Head Resident Assistant

- Promoted from Resident Assistant in 2018
- Act as a mentor, supervisor, and resource for all residents on campus as well as other RAs
- Program and plan activities for 20-40 specified residents six times a semester
- Attend and participate in weekly, monthly, and yearly meetings, trainings, and sessions in which skills are improved upon

Stonehill College Diversity Committee November 2015 – Present

Communications Coordinator

- Attend, participate in, and take minutes of each Diversity Committee meeting
- Create promotional materials for programming put on by the committee

Stonehill College September 2016 – May 2017

Teaching Assistant

- Act as a resource and as guidance for students in their First Year Seminar class
- Attend and participate in classroom discussions to facilitate participation from members of the class

COLLEGIATE ACTIVITIES

Women's Health and Empowerment Now Club

September 2015 – Present

Stonehill Musical Theatre Club

September 2015 – March 2017

Student Government Public Relations Committee

October 2015 – Present

Girls from the Hill Acapella

September 2017-Present

SKILLS

Computer: BigTree, Microsoft Word, Outlook, PowerPoint, Excel, Google Docs, OneDrive, Prezi, eLearn, TutorTrac, Canva, MailChimp, InDesign